



ADUR & WORTHING
COUNCILS

**Record of Officer
Executive Decision**
Ref. No: DforE/002/20-21
Date of Decision: 29 July 2020

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email democratic.services@adur-worthing.gov.uk

Record of Decision: DforE/002/20-21 Gas Supply Renewal Contract			
Decision taken by: Director for the Economy			
Declaration of Disclosable Pecuniary Interests: I do not have a disclosable pecuniary interest, or conflict of interest.			
Delegated authority: At 2.6.8 of the Scheme of Delegations, a Director has a delegated authority to undertake all matters in relation to procurement and the letting of contracts (after consulting with the Head of Facilities & Technical Services and the Solicitor to the Council). The procurement for this contract must have regard to the Councils' Joint Contract Standing Orders and to the Public Contract Regulations 2015.			
Decision: To tender and award a gas supply contract. Ensure OJEU Compliance and continuity of business requirements. Secure and lock in the best ppu rate across our portfolio while ensuring that supplier contracts run for consecutive periods eliminating the risk of being charged on 'deemed out of contract rates' which are considerably higher. The current supplier contract will expire on the 30/9/20.			
Key Decision: Yes			
Reason For Decision: To obtain the best price and make sure the supplier billing and reporting is compatible with our data requirements/system.			
Alternative Options Considered: A limited time is available to accept these tenders (by noon the same day) to lock down these prices. Failure to respond/accept would put the Councils out of contract and higher energy rates charged. This risk is not acceptable.			
Other Matters Considered:			
Legal Advice and Issues	x	Financial Advice and Issues	x

Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health & Safety Issues	x		
Consultation: Executive Members for Resources and internal consultations with Strategic Sustainability Manager, Accountancy team and LASER Energy Buying Manager.			
Background Papers: Platforms for our Places - Stewarding Our Natural Resources Tender documents from LASER			
Call-in: Call-in for this decision has been waived.			



Signed:

Dated: 29 July 2020

Name: Martin Randall, Director for the Economy

Decision Ref No: DforE/002/20-21